

STATE OF TEXAS

MARCH 14, 2022

COUNTY OF JOHNSON

COMMISSIONERS COURT

BE IT KNOWN that on the 14<sup>th</sup> day of March 2022, the Honorable Commissioners Court of Johnson County, Texas, met in Regular Session at the Johnson County Courthouse thereof, in the City of Cleburne, Johnson County, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same. The meeting was called to order at 9:04 A.M. with all members present, except for Commissioner Woolley, Pct. #4, and following the Invocation led by County Judge, Roger Harmon and the Pledge of Allegiance, the following items, having been lawfully posted and filed for record in the Office of the County Clerk on March 10, 2022 at 1:08 P.M. were considered:

**IV. WELCOME VISITORS, ANNOUNCEMENTS & PRESENTATIONS**

County Judge, Roger Harmon welcomed all the guests present at today's meeting and thanked them for coming.

1. **PRESENTATION OF THE FY21 ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR JOHNSON COUNTY**

Judge Harmon announced for Court Record that Commissioner Woolley, Pct. #4 was not present at today's Meeting.

Wade Whitlow, with Kennemer, Masters & Lunsford presented the FY21 Annual Comprehensive Financial Report for Johnson County to the Commissioners Court.

**V. PUBLIC HEARING**

None.

## **VI. PUBLIC PARTICIPATION**

Jerry Willis addressed the Court in regards to COVID help. He requested \$2,000.00 for assistance due to personal financial disadvantage because of COVID and the time he was out of work.

Katherine Sanders addressed the Court in regards to ARPA Funding. She commented that she wanted to stress that the grant go to where it really needs to go, the homeless and services that help those most in need.

John Foster, representing himself and the residents of Wild Wood Estates Subdivison, addressed the Court to publicly thank Comm. Howell, Pct. #2 and Comm. Woolley, Pct. #4 for their outstanding service and representation.

## **VII. PRECEDING BUSINESS**

### **1. CONSIDERATION OF MINUTES OF THE COMMISSIONERS COURT:**

#### **a. February 28, 2022 – Regular Session**

Comm. White, seconded by Comm. Howell, made a motion to approve the Minutes of the Commissioners Court for February 28, 2022.

All voted aye; motion carried.

### **2. CONSIDERATION OF REQUEST TO PAY BILLS**

Comm. Bailey, seconded by Comm. White, made a motion to approve to pay bills as presented, noting the correction to the signature page.

All voted aye; motion carried.

### **3. ACKNOWLEDGMENT OF RECEIPT OF THE COUNTY AUDITOR'S REPORTS TO THE COMMISSIONERS COURT**

The Commissioners Court acknowledged the Receipt of the County Auditor's Reports to the Commissioners Court.

4. CONSIDERATION OF ORDER #2022-14 – “ORDER APPROVING PLAT” OF SCHRAM ADDITION, PHASE 1, LOTS 1, 2, 3 & 4, BLOCK 1, AND LOT 1, BLOCK 2, AND FUTURE PHASE 2, IN PRECINCT #4-PUBLIC WORKS DEPARTMENT

Comm. Bailey, seconded by County Judge, Roger Harmon, made a motion to deny **Order #2022-14** – “Order Approving Plat” of **Schram Addition**, Phase 1, Lots 1, 2, 3 & 4, Block 1, and Lot 1, Block 2, and Future Phase 2, in Precinct #4-Public Works Department.

Judge Harmon withdrew his second and Comm. Bailey withdrew his motion.

Comm. Bailey, seconded by Comm. White, made a motion to table this item.

All voted aye; motion carried.

5. CONSIDERATION OF ORDER #2022-15 – “ORDER APPROVING PLAT” OF MOORE ADDITION, LOT 1, BLOCK 1, IN PRECINCT #1-PUBLIC WORKS DEPARTMENT

Comm. Bailey, seconded by Comm. White, made a motion to approve **Order #2022-15** – “Order Approving Plat” of **Moore Addition**, Lot 1, Block 1, in Precinct #1-Public Works Department.

All voted aye; motion carried.

6. CONSIDERATION OF ORDER #2022-16 – “ORDER APPROVING PLAT” OF COPPENGER PLACE, PHASE 1, LOTS 1-8, BLOCK 1, AND LOTS 1-12, BLOCK 2, IN PRECINCT #1-PUBLIC WORKS DEPARTMENT

Comm. Bailey, seconded by Comm. Howell, made a motion to approve **Order #2022-16** – “Order Approving Plat” of **Coppenger Place**, Phase 1, Lots 1-8, Block 1, and Lots 1-12, Block 2, in Precinct #1-Public Works Department.

All voted aye; motion carried.

**VIII. UNFINISHED BUSINESS**

1. CONSIDERATION OF UPDATES ON JOHNSON COUNTY REMODELING PROJECTS:

a. Burleson Sub-Courthouse Building Remodel

- (1) Consideration of AUI Proposed Change Request in the Amount of \$1,338.88 for a 6' x 8' Security Wall in the JP2 Office Area-County Judge's Office

Comm. Howell, seconded by Comm. White, made a motion to approve the AUI Proposed Change Request in the Amount of \$1,338.88 for a 6' x 8' Security Wall in the JP2 Office Area and to give County Judge, Roger Harmon the authorization to sign-County Judge's Office.

All voted aye; motion carried.

b. Portion of Johnson County Sheriff's Administration Building Remodel

No Action.

2. CONSIDERATION OF PROPOSALS AND PROJECTS FOR THE AMERICAN RESCUE PLAN ACT (ARPA) FUNDING

Discussion. No Action.

**IX. NEW BUSINESS**

1. CONSIDERATION TO ADVERTISE FOR BIDS/PROPOSALS

No Action.

2. CONSIDERATION OF VARIANCE TO ALLOW PERMITTING OF A SINGLE-FAMILY STRUCTURE AND SEPTIC SYSTEM AT 6100 COUNTY ROAD 608, A PLATTED LOT OF LESS THAN ONE ACRE, IN PRECINCT #3-PUBLIC WORKS DEPARTMENT

Comm. White, seconded by Comm. Bailey, made a motion to approve the Variance to Allow Permitting of a Single-Family Structure and Septic System at 6100 County Road 608, a Platted Lot of Less than One Acre, in Precinct #3-Public Works Department.

All voted aye; motion carried.

3. CONSIDERATION OF THE COST FOR THE NEW COUNTY MAPS-ELECTIONS OFFICE

Comm. Bailey, seconded by Comm. Howell, made a motion to approve \$20.00 for the cost for the New County Maps-Elections Office.

All voted aye; motion carried.

4. CONSIDERATION OF THE MAY 7, 2022 EARLY VOTING BALLOT BOARD JUDGE AND ALTERNATE JUDGE; AND CENTRAL COUNTING STATION PERSONNEL-ELECTIONS OFFICE

Comm. Bailey, seconded by Comm. White, made a motion to approve the May 7, 2022 Early Voting Ballot Board Judge and Alternate Judge; and Central Counting Station Personnel-Elections Office.

All voted aye; motion carried.

5. CONSIDERATION OF THE MAY 7, 2022 CONSTITUTIONAL AMENDMENT EARLY VOTING LOCATIONS-ELECTIONS OFFICE

Comm. White, seconded by Comm. Howell, made a motion to approve the May 7, 2022 Constitutional Amendment Early Voting Locations-Elections Office.

All voted aye; motion carried.

6. CONSIDERATION OF THE MAY 7, 2022 CONSTITUTIONAL AMENDMENT EARLY VOTING HEAD CLERKS-ELECTIONS OFFICE

Comm. Howell, seconded by Comm. White, made a motion to approve the May 7, 2022 Constitutional Amendment Early Voting Head Clerks, with the removal of room number 104 for the Burleson Sub-Courthouse-Elections Office.

All voted aye; motion carried.

7. CONSIDERATION OF THE MAY 7, 2022 CONSTITUTIONAL AMENDMENT ELECTION DAY CONSOLIDATED LOCATIONS-ELECTIONS OFFICE

Comm. White, seconded by Comm. Howell, made a motion to approve the May 7, 2022 Constitutional Amendment Election Day Consolidated Locations-Elections Office.

All voted aye; motion carried.

8. CONSIDERATION OF ELECTION DAY JUDGES AND ALTERNATE JUDGES FOR THE MAY 7, 2022 CONSTITUTIONAL AMENDMENT ELECTION-ELECTIONS OFFICE

Comm. Howell, seconded by Comm. White, made a motion to approve the Election Day Judges and Alternate Judges for the May 7, 2022 Constitutional Amendment Election-Elections Office.

All voted aye; motion carried.

9. CONSIDERATION OF ORDER AND NOTICE FOR THE MAY 7, 2022 CONSTITUTIONAL AMENDMENT ELECTION-ELECTIONS OFFICE

Comm. Bailey, seconded by Comm. White, made a motion to approve the Order and Notice for the May 7, 2022 Constitutional Amendment Election with the removal of room number 104 for the Burleson Sub-Courthouse and to give County Judge, Roger Harmon the authorization to sign-Elections Office.

All voted aye; motion carried.

10. CONSIDERATION OF THE MAY 24, 2022 REPUBLICAN AND DEMOCRATIC PRIMARY RUN-OFF EARLY VOTING LOCATIONS-ELECTIONS OFFICE

Comm. Howell, seconded by Comm. White, made a motion to approve the May 24, 2022 Republican and Democratic Primary Run-Off Early Voting Locations-Elections Office.

All voted aye; motion carried.

11. CONSIDERATION OF THE MAY 24, 2022 REPUBLICAN AND DEMOCRATIC PRIMARY RUN-OFF EARLY VOTING HEAD CLERKS AND ALTERNATE-ELECTIONS OFFICE

Comm. Howell, seconded by Comm. White, made a motion to approve the May 24, 2022 Republican and Democratic Primary Run-Off Early Voting Head Clerks and Alternate, with the removal of room number 104 for the Burleson Sub-Courthouse - Elections Office.

All voted aye; motion carried.

12. CONSIDERATION OF THE MAY 24, 2022 REPUBLICAN AND DEMOCRATIC PRIMARY RUN-OFF ELECTION DAY LOCATIONS-ELECTIONS OFFICE

County Judge, Roger Harmon read the Voting Precinct and Location by Commissioner for Court Record. The Precinct/Location by Commissioner were read as follows:

- Comm. 1: 6, 15, 16, 17, 18, 19, 23, 36 and 37 at St. Mark United Methodist Church
  - Comm. 1: 14, 30 and 33 at First Baptist Church of Godley
  - Comm. 2: 1, 3, 4, 5, 32, 34, 39 and 40 at the Burleson Sub-Courthouse
  - Comm. 2: 2, 31 and 38 and NorthPointe FBC of Joshua
  - Comm. 3: 8, 10, 35, 42 and 43 at the Pct. 3 Maintenance Facility
  - Comm. 3: 7, 11 and 41 at Cana Baptist Church
  - Comm. 4: 9, 20, 21, 24, 25, 26 and 27 at the Pct. 4 Maintenance Facility
  - Comm. 4: 12, 13, 22, 28 and 29 at the Joshua Community Room
- Comm. Howell, seconded by Comm. Bailey, made a motion to

approve the May 24, 2022 Republican and Democratic Primary Run-Off Election Day Locations, with the removal of room number 104 for the Burleson Sub-Courthouse-Elections Office.

All voted aye; motion carried.

13. CONSIDERATION OF THE MAY 24, 2022 REPUBLICAN AND DEMOCRATIC PRIMARY RUN-OFF ELECTION DAY JUDGES-ELECTIONS OFFICE

Comm. White, seconded by Comm. Howell, made a motion to approve the May 24, 2022 Republican and Democratic Primary Run-Off Election Day Judges-Elections Office.

All voted aye; motion carried.



14. CONSIDERATION OF CITY READINESS INITIATIVE (CRI) GRANT FOR DEPARTMENT OF STATE HEALTH SERVICES CONTRACT 537-18-0207-00001 AMENDMENT NO. 6-EMERGENCY MANAGEMENT

Comm. Bailey, seconded by Comm. Howell, made a motion to approve the City Readiness Initiative (CRI) Grant for Department of State Health Services Contract 537-18-0207-00001 Amendment No. 6 and to give County Judge, Roger Harmon and Auditor, Steve Watson the authorization to sign-Emergency Management.

All voted aye; motion carried.

15. CONSIDERATION OF ALTERNATIVES FOR ADDITIONAL CLASSROOM SPACE FOR THE JUVENILE JUSTICE ALTERNATIVE EDUCATION PROGRAM (JJAEP) TO INCLUDE, BUT NOT LIMITED TO, THE PURCHASE OF PORTABLE BUILDING(S), LEASE OF PORTABLE BUILDING(S), LEASE OF BUILDING FROM CLEBURNE INDEPENDENT SCHOOL DISTRICT AND REMODELING OF CURRENT JUVENILE SERVICES BUILDING TO ADD ADDITIONAL CLASSROOM SPACE- JUVENILE SERVICES

No Action.

The Commissioners Court recessed at 10:32 A.M. and reconvened at 10:52 A.M. to consider the following:

16. CONSIDERATION TO DECLARE MISCELLANEOUS ITEMS AS SURPLUS PURSUANT TO LOCAL GOVERNMENT CODE 263.152 (a)(1) AND PLACE ON RENE BATES AUCTION-PURCHASING DEPARTMENT

Comm. White, seconded by Comm. Howell, made a motion to approve to Declare Miscellaneous Items as Surplus Pursuant to Local Government Code 263.152 (a)(1) and Place on Rene Bates Auction-Purchasing Department.

All voted aye; motion carried.

17. CONSIDERATION OF THE UPDATED JOHNSON COUNTY PURCHASING MANUAL WITH ADDITION OF SECTION XI, CONTRACTING WITH SMALL AND MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES AND LABOR SURPLUS AREA FIRMS IN ACCORDANCE WITH CODE OF FEDERAL REGULATIONS (CFR) 200.321-PURCHASING DEPARTMENT

Comm. Bailey, seconded by Comm. White, made a motion to approve the Updated Johnson County Purchasing Manual with Addition of Section XI, Contracting with Small and Minority Businesses, Women's Business Enterprises and Labor Surplus Area Firms in Accordance with Code of Federal Regulations (CFR) 200.321-Purchasing Department.

All voted aye; motion carried.

18. CONSIDERATION TO AUTHORIZE PURCHASING AGENT TO ADVERTISE AND REQUEST QUALIFICATIONS FOR RFQ 2022-223 FOR CMAR FOR THE BUILDING OF THE JOHNSON COUNTY 911 CALL CENTER-PURCHASING DEPARTMENT

Comm. Bailey, seconded by Comm. Howell, made a motion to approve to Authorize Purchasing Agent to Advertise and Request Qualifications for RFQ 2022-223 for CMAR for the Building of the Johnson County 911 Call Center-Purchasing Department.

All voted aye; motion carried.

19. CONSIDERATION OF BUDGET AMENDMENT PURSUANT TO LOCAL GOVERNMENT CODE SECTION 111 FOR:

- a. Purchase of Copy Machine and Vehicle Ordered in FY21 and Delivered in FY22-Jail-\$54,082.74

Comm. Howell, seconded by Comm. White, made a motion to approve the Budget Amendment Pursuant to Local Government Code Section 111 for the Purchase of Copy Machine and Vehicle Ordered in FY21 and Delivered in FY22-Jail-\$54,082.74.

All voted aye; motion carried.

- b. Purchase of Handguns Ordered in FY21 and Delivered in FY22-Constable, Pct. #3-\$2,270.62

Comm. White, seconded by Comm. Howell, made a motion to approve the Budget Amendment Pursuant to Local Government Code Section 111 for the Purchase of Handguns Ordered in FY21 and Delivered in FY22-Constable, Pct. #3-\$2,270.62.

All voted aye; motion carried.

20. CONSIDERATION OF TXCDBG CONTRACT NUMBER 7218250, OFFICE OF RURAL AFFAIRS TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM SELF-MONITORING REVIEW CERTIFICATION-COUNTY JUDGE'S OFFICE

Comm. Howell, seconded by Comm. White, made a motion to approve the TxCDBG Contract Number 7218250, Office of Rural Affairs Texas Community Development Block Grant Program Self-Monitoring Review Certification and to give County Judge, Roger Harmon the authorization to sign-County Judge's Office.

All voted aye; motion carried.

21. CONSIDERATION OF TXCDBG CONTRACT NUMBER 7218250 DRAW REQUEST NO. 6 IN THE AMOUNT OF \$18,175.27-COUNTY JUDGE'S OFFICE

Comm. Howell, seconded by Comm. White, made a motion to approve the TxCDBG Contract Number 7218250 Draw Request No. 6 in the Amount of \$18,175.27 and to give County Judge, Roger Harmon and Auditor, Steve Watson the authorization to sign-County Judge's Office.

All voted aye; motion carried.

22. CONSIDERATION OF TXCDBG CONTRACT NUMBER 7218250 CONSTRUCTION CONTRACT CHANGE ORDER NO. 2 IN THE AMOUNT OF \$2,100.00-COUNTY JUDGE'S OFFICE

Comm. Howell, seconded by Comm. White, made a motion to approve the TxCDBG Contract Number 7218250 Construction Contract Change Order No. 2 in the Amount of \$2,100.00 and to give County Judge, Roger Harmon the authorization to sign-County Judge's Office.

All voted aye; motion carried.

23. CONSIDERATION OF PRIME SOURCE CONSTRUCTION, INC. CHANGE ORDER FOR ELECTIONS/MEDICAL EXAMINER ROOF IN THE AMOUNT OF \$2,000.00-COUNTY JUDGE'S OFFICE

Comm. White, seconded by Comm. Howell, made a motion to approve the Prime Source Construction, Inc. Change Order for Elections/Medical Examiner Roof in the Amount of \$2,000.00 and to give County Judge, Roger Harmon the authorization to sign-County Judge's Office.

All voted aye; motion carried.

24. CONSIDERATION FOR DUSTY FORD TO ATTEND NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS NATIONAL SCHOOL SAFETY CONFERENCE IN AURORA, COLORADO-SHERIFF'S OFFICE

Comm. Bailey, seconded by Comm. White, made a motion to approve to allow Dusty Ford to Attend National Association of School Resource Officers National School Safety Conference in Aurora, Colorado-Sheriff's Office.

All voted aye; motion carried.

25. CONSIDERATION OF PURCHASE OF FIREARM ISSUED TO RETIRING OFFICER ROCKY PETTIGREW IN COMPLIANCE WITH GOVERNMENT CODE 614.051; FIREARM DESCRIPTION: SIG SAUER P320C, .40 CAL, SERIAL #58C291605, ASSET TAG #27551; ESTIMATED VALUE \$390.00-SHERIFF'S OFFICE

Comm. Bailey, seconded by Comm. Howell, made a motion to approve the Purchase of Firearm Issued to Retiring Officer Rocky Pettigrew in Compliance with Government Code 614.051; Firearm Description: SIG Sauer P320C, .40 CAL, Serial #58C291605, Asset Tag #27551; Estimated Value \$390.00-Sheriff's Office.

All voted aye; motion carried.

26. CONSIDERATION FOR HISTORIC DOWNTOWN CLEBURNE ASSOCIATION TO USE PARKING SPACES AROUND COURTHOUSE AND MARKET SQUARE; PARKING LOTS ON SOUTH MAIN, CORNER OF CHAMBERS AND CADDO STREETS; AND CORNER OF CHAMBERS AND MILL STREETS FOR SPRINGFEST 2022 ON SATURDAY, MAY 14, 2022-COUNTY JUDGE'S OFFICE

County Judge, Roger Harmon, seconded by Comm. Bailey, made a motion to approve to allow the Historic Downtown Cleburne Association to use Parking Spaces Around Courthouse and Market Square; Parking Lots on South Main, Corner of Chambers and Caddo Streets; and Corner of Chambers and Mill Streets for SpringFest 2022 on Saturday, May 14, 2022-County Judge's Office.

All voted aye; motion carried.

27. CONSIDERATION OF APPOINTMENTS TO THE JOHNSON COUNTY HISTORICAL COMMISSION FOR A ONE YEAR TERM ENDING DECEMBER 31, 2022:

- a. Kathryn Foster of Cleburne, Texas
- b. Michael Mills of Joshua, Texas
- c. Pam Jetsel of Cleburne, Texas
- d. Christy Morton of Cleburne, Texas

Comm. Bailey, seconded by Comm. Howell, made a motion to approve the Appointments of Kathryn Foster, Michael Mills, Pam Jetsel and Christy Morton to the Johnson County Historical Commission for a One Year Term Ending December 31, 2022.

All voted aye; motion carried.

28. CONSIDERATION OF APPOINTMENT OF JAMES CAMP, GRANDVIEW FIRE CHIEF, AS FIRE MARSHAL FOR THE BIG RANCH PROMOTIONS, LLC EVENT TO BE HELD ON APRIL 10, 2022 AT 5224 CR 417, CLEBURNE, TEXAS-COUNTY JUDGE'S OFFICE

Comm. Howell, seconded by Comm. White, made a motion to approve the Appointment of James Camp, Grandview Fire Chief, as Fire Marshal for the Big Ranch Promotions, LLC Event to be Held on April 10, 2022 at 5224 CR 417, Cleburne, Texas-County Judge's Office.

All voted aye; motion carried.

29. CONSIDERATION OF JUNE 1, 2022 AS THE DEADLINE TO SUBMIT REQUESTS TO RECEIVE FUNDS FROM THE AMERICAN RESCUE PLAN ACT (ARPA)-COUNTY JUDGE'S OFFICE

No Action.

**X. CONSENT AGENDA**

Comm. Howell, seconded by Comm. White, made a motion to approve all items on the Consent Agenda.


All voted aye; motion carried.

**XI. WORKSHOP**

The Commissioners Court convened into Workshop Session at 11:18 A.M. to discuss: 1. Consultation with GrantWorks Regarding Proposals and Projects for the American Rescue Plan Act (ARPA) Funding.

The Commissioners Court reconvened into Regular Session at 11:23 A.M. to consider the following:

There being no further business before the Court concerning this agenda, Commissioners Court adjourned at 11:24 A.M.


Approved by:   
Roger Harmon, County Judge

STATE OF TEXAS §  
COUNTY OF JOHNSON §

I, Becky Ivey, Johnson County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for March 14, 2022.



**FILED & RECORDED**  
**March 28, 2022**  
**Commissioner Court Minutes**

  
Becky Ivey, County Clerk  
Clerk of Commissioner's Court  
Johnson County, Texas